



PARK RANGER I

DEFINITION

Under supervision, a Park Ranger I participates in the patrol, protection of District lands and facilities, visitor assistance and visitor compliance with activities on watershed, enforcement of Marin Water District regulations, state and federal laws, performs as an Ambassador through environmental, historical, cultural interpretation. Performs routine maintenance and related work as required.

DISTINGUISHING CHARACTERISTICS

The class of Park Ranger I is designated as a peace officer responsible for enforcement ordinances, Marin Water regulations, state and federal laws. The Ranger I class is distinguished by being an entry-level position.

Positions in the Park Ranger class series are flexibly staffed; positions at the Park Ranger II level are normally filled by advancement from the Park Ranger I level; progression to the Park Ranger II level is dependent on (i) management affirmation that the position is performing the full range of duties assigned to the classification; (ii) satisfactory work performance; (iii) the incumbent meeting the minimum qualifications for the classification including any licenses and certifications; (iv) the incumbent satisfactorily meeting the internal promotional criteria; and (v) management approval for progression to the Park Ranger II level.

EXAMPLES OF DUTIES

Typical duties may include but are not limited to the following:

- Patrols watershed and District lands by vehicle, boat, bicycle and foot and other methods as required. May perform security checks on District facilities and structures as required.
- Acts upon reported and observed suspected illegal activity.
- Informs, educates, counsels and warns visitors of applicable laws, rules and regulations, and District ordinances and enforces the same when appropriate.
- Responds to visitor's accidents and injuries, provides emergency medical care, and, when appropriate contacts additional medical response personnel and assists them as needed.
- Prepares complete, accurate and comprehensive crime reports.
- Testifies in a court of law competently, truthfully, and professionally without bias or prejudice.
- Participates in wildland fire control, suppression, mop-up, and prescribed burning operations.
- Participates in search and rescue operations; coordinates activities with appropriate agencies.
- Directs traffic as needed for accidents, special events and during peak visitation periods.

- Participates in training compliant to standards established by the California Commission on Peace Officer Standards and Training (P.O.S.T.).
- Provide training to Park Ranger I and fellow Park Ranger II employees on specialized training (such as training related to Fire control and suppression and defensive tactics or Unmanned Aerial Systems (UAS) operation), if qualified to provide the training and at the request of the Chief Ranger.
- Participates in continuing training activities in conjunction with the Marin County Sheriff's Department, Marin County Fire Department and other governmental community agencies.
- Attends and participates in various training sessions regarding District operations and procedures; attend annual update classes as required.
- Participates in maintenance and improvement projects on watershed including signage, roads, trails, facilities and structures.
- Inspects public areas for sanitary conditions, vandalism and damage, safety and hazardous conditions, and takes corrective actions or reports to appropriate authorities.
- Takes lake level and rain gauge readings.
- Responds to inquiries regarding watershed operations; may conduct interpretive and naturalist activities on the watershed and at community events.
- Follows applicable safety rules and regulations in performing duties in a safe and reasonable manner to ensure personal and public safety.
- Maintains District owned equipment in serviceable condition.
- Performs various administrative duties; attend and participate in various staff and committee meetings; maintain patrol logs and prepare reports as required.
- May direct the work of District or volunteer personnel, and Adult Offender Work Program crews engaged in watershed protection and maintenance activities.

QUALIFICATIONS FOR EMPLOYMENT

Knowledge of:

- Rules, regulations and policies governing Marin Municipal Water District watershed activities, state and federal laws;
- Basic operation of fire suppression equipment and apparatus, chain saws and related power tools;
- Principles and practices of watershed protection and maintenance;
- Principles and practices of wildland fire suppression and prevention;
- Principles and practices of ecology, land use and conservation;
- Techniques used in search and rescue operations; and
- Safety practices and precautions pertaining to the work.

Ability to:

- Interpret, apply and enforce Marin Water District rules and regulations, state and federal laws in a manner that ensures personal safety;
- Establish and maintain cooperative relationships with those contacted in the course of work;
- Analyze situations effectively and adopt the effective course of action;

- Correctly interpret a given situation and take appropriate action under normal or stress conditions;
- Effectively use appropriate protective equipment in the course of work;
- Skillfully and safely operate light and moderately heavy power equipment;
- Drive and operate a vehicle and travel to other work sites;
- Understand and carry out written and oral instructions; and
- Apply principles and practices of ecology, land use and conservation.

TRAINING AND EXPERIENCE:

- Completion of the twelfth grade or its equivalent.
- Possession of a Basic Law Enforcement Course Certificate of Completion issued by the California Commission on Peace Officer Standards and Training (P.O.S.T.)
- One year of experience in the protection or general operation of watershed management, resource protection, recreation, park or land management or similar public safety assignment.
- Experience or training in wildland firefighting, Emergency Medical Technician practices and law enforcement is desirable.

Or

- Completion of two years (60 semester units) of study from an accredited college or university including a minimum of 21 semester units satisfying the General Education curriculum standards as identified for colleges and universities accredited by the Western Association of Colleges and Universities. Courses which meet this requirement include: natural/social sciences, language, humanities and mathematics. (Students in their second year of college may apply, but they must satisfactorily complete the college requirement before they can be appointed.)
- Possession of a Basic Law Enforcement Course Certificate of Completion issued by the California Commission on Peace Officer Standards and Training (P.O.S.T.)

INTERNAL PROMOTIONAL CRITERIA:

- For non-competitive internal promotional criteria, please refer to the Flex Criteria Matrix for the applicable classification series.

OTHER REQUIREMENTS

- Per California Government Code, Title 1, Division 4, Chapter 8, Section 3100 “all public employees are hereby declared to be disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law.”
- Successful completion of pre-placement background check and medical exams as required;
- Work on weekends, holidays, overtime and varying shifts, as the operation requires;
- May be required to live in District-owned housing, upon availability, as a condition of employment;
- Wear prescribed uniform.

LICENSES AND/OR CERTIFICATIONS

1. *Possession of an appropriate valid California driver's license issued by the State Department of Motor Vehicles and satisfactory driving record.
2. An employee in this classification performs "safety-sensitive functions" and must comply with the United States Department of Transportation (DOT) regulations and is subject to the Federal Omnibus Transportation employee Testing Act of 1991.
3. Must meet or exceed the requirements to serve as a sworn peace officer in the State of California as specified by State Statutes and the Commission on Peace Officer Standards and Training. Possession of a Basic Law Enforcement Course Certificate of Completion.
4. Successful completion of the courses required to qualify as a Firefighter Type 2 as listed by the National Wildfire Coordinating Group (NWCG) or California Incident Command Certification System (CICCS). This training includes S-130/S-190 or State Fire Marshal (SFM) Wildland Firefighter 1.
5. ***Possession of Emergency Medical Technician (EMT) certificates issued by the State of California and a valid CPR card for Health Care Providers.
6. **** Successful completion of Marin County Search and Rescue Boot Camp and Low Angle Rope Rescue Operational Training

* **For Item 1** - A Class B driver's license issued by the California Department of Motor Vehicles may be obtained within the first eighteen (18) months of hire.

** **For item 4** - Completion of a fire training listed above may be accomplished within eighteen (18) months from date of hire.

*** **For item 5** - Final approval and issuance of certificate may be obtained within eighteen months (18) from date of hire.

******For item 6**- Completion of this training may be accomplished within twenty four (24) months from date of hire.

PHYSICAL DEMANDS AND WORKING CONDITIONS

During the course of performing job duties the employee will perform heavy physical work and will need the mobility to operate equipment, which may include office and/or field equipment, or specialized instruments or tools requiring repetitive arm/hand movement and/or the coordinated movement of more than one limb simultaneously; enter and retrieve data from personal computers and terminals via keyboards. The employee frequently stands, walks, bends at neck and waists, twists at neck and waist, uses simple and power grasping with both hands, uses fine manipulation of both hands and fingers, and may require use of the arms above the shoulder, climb or balance; stoop, kneel or crouch. While working in the field the employee may walk on uneven or un-level or slippery ground surfaces such as hills, slopes or steep slopes or trails, ditches or trenches, on or in tanks, and may work at heights up to ten to twelve feet climbing ladders or stairs. The employee is frequently required to lift and carry short distances objects such as materials or equipment weighing up to 10 to 50 pounds and occasionally lift 50 to 75 pounds. This position requires that the employee

demonstrate adequate hearing to detect warning alarms or calls for help and speech to converse in person and over the telephone or radio. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. In order to drive, individuals must be physically capable of operating the vehicles and equipment safely.

The noise level in the work environment is moderate to loud noise. The employee is exposed to moving vehicles and other moving equipment and machinery, excessive noise, extremes in temperature, humidity, wetness and dust and occasionally exposed to fumes or airborne particles, bloodborne pathogens, risk of electric shock, and vibration.

Upon hiring, and one time only, employee must meet Arduous Duties fitness level as defined by *National Wildfire Coordinating Group (NWCG)* and *California Incident Command Certification System (CICCS)*, which involve fieldwork requiring physical performance calling for above-average endurance and superior conditioning. These duties may include an occasional demand for extraordinarily strenuous activities in emergencies under adverse environmental conditions and over extended periods of time. Requirements include running, walking, climbing, jumping, twisting, bending, and lifting more than 50 pounds; the pace of work typically is set by the emergency situation.

Upon hiring, and one time only, employee must pass The Work Capacity Test (**Pack Test**) - Which is a job-related test to determine an individual's ability to perform the minimum standards of arduous duty. It consists of completing a 3-mile walk over level terrain in 45 minutes or less while carrying a 45-pound pack. The position may require the ability to work overtime, extended hours and weekends as needed.

Employees who drive on District business to carry out job-related duties must possess a California driver's license for the class of vehicle driven and meet automobile insurability requirements of the District including review of a recent DMV history.

To be successful in this job, an individual must be able to satisfactorily perform each of the listed duties. These duties are representative of the knowledge, skill and/or ability required for the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the duties and functions of the position. Requests for reasonable accommodation should be directed to the Human Resources Manager.

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Approved by: Human Resources Manager