



## **SERVICE CHARGE WAIVER PROGRAM FOR LOW-INCOME RESIDENTS**

### **HOW TO QUALIFY AND APPLY**

MMWD's Service Charge Waiver Program is for customers with a household income at or below the low income level set by the Federal Department of Housing & Urban Development (FDHUD). Under this program the bimonthly meter service charge and watershed management fee are waived, so customers pay only for water used.

To qualify, you must:

- ✓ Have an annual household income at or below the low income level set forth by the Federal Department of Housing & Urban Development and provide proof of same;
- ✓ Install water-efficient showerheads and faucet aerators in your home that meet MMWD code (free showerheads and aerators are available from MMWD);
- ✓ Be a single-family residential customer with a meter size no larger than 1 inch;
- ✓ Have the water service in your name (apartment complexes or mobile home parks with a master meter do not qualify); and
- ✓ Not be claimed as a dependent on another person's income tax return.

If you are interested, please fill out the attached application and return it to:

**Marin Municipal Water District  
Customer Service Department  
220 Nellen Avenue  
Corte Madera, CA 94925**

Be sure to include proof that your income meets the low income requirements. To determine your eligibility, MMWD may need to request additional information and/or schedule an appointment for you to meet with one of our representatives at the district's business office.

If you have any questions about the program, please contact our Customer Service Department at **415-945-1400**. We will notify you in writing as to whether or not you qualify for this program. Please allow three weeks for your application to be processed.

**Please note:** The district reserves the right to request additional information at any time. While eligibility is normally for a one-year period, participation in the program can be revoked if a consumer does not meet all qualifying criteria as set forth in the district code.



## SERVICE CHARGE WAIVER PROGRAM FOR LOW-INCOME RESIDENTS APPLICATION FORM

Application for calendar year 20\_\_\_\_

<b>Customer #:</b>		<b>Date:</b>
<b>Name:</b>		<b>Phone:</b>
<b>Address:</b>	<b>City:</b>	<b>Zip:</b>
<b>No. of residents in household:</b>	<b>Total household income:</b>	

For proof of income, please provide a copy of each:

- Driver's license or State Identification Card; and
- Last year's completed tax return and all year-end statements showing all income received. Our low-income program is based on the total household income of *all* residents living at the water service address. Household income is defined as all revenues, from all household members, from whatever source derived, whether taxable or non-taxable, including, but not limited to: wages, salaries, interest, dividends, spousal support and child support payments, public assistance payments, social security and pensions, rental income, income from self-employment, and all employment-related non-cash income. *The district reserves the right to request additional documentation if there are questions regarding total income.*

Please list documentation submitted for proof of income: \_\_\_\_\_

If neither you nor any other member of your household filed taxes, sign below certifying that no tax returns were filed last year. You must provide copies of year-end statements showing any income received (include taxable and non-taxable) from pensions, interest (i.e., savings accounts), Social Security benefits, etc.

**This is to certify that my annual income is \$ \_\_\_\_\_ and that I did not file a California state or federal income tax return last year, and that no member of my household filed a California state or federal return last year.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**I declare under penalty of perjury that the foregoing is true and correct, and that I am a resident of the above service.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_