



**NOTICE OF MEETING**

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MARIN MUNICIPAL WATER DISTRICT FINANCING CORPORATION WILL BE HELD AS FOLLOWS:**

- MEETING DATE:** WEDNESDAY, January 2, 2019
- TIME:** Approximately 8:15 p.m. or immediately following Item 7 of the MMWD Board of Director’s meeting.
- LOCATION:** 1) MMWD Board Room, 220 Nellen Ave., Corte Madera, CA 94925  
2) UC Merced, Science & Engineering 1, #236  
5200 North Lake Road, Merced, CA (Director Quintero)

**AGENDA**

ITEM	RECOMMENDATION	APPROX. START
<input type="checkbox"/> CALL TO ORDER		8: 15 p.m.
<input type="checkbox"/> ADOPT AGENDA		
<input type="checkbox"/> PUBLIC EXPRESSION*		
<input type="checkbox"/> REGULAR CALENDAR		8:20 p.m.
1. Minutes of January 2, 2018 meeting	<i>Approve</i>	
2. Confirmation of Officers	<i>Information</i>	
3. Financial update	<i>Information</i>	

**ADA NOTICE AND HEARING IMPAIRED PROVISIONS:** The board room is equipped with sound amplifying units for use by the hearing impaired. The units operate in conjunction with the room's sound system. You may request the personal sound amplifier from the Board Secretary for use during meetings.

In accordance with the Americans with Disabilities Act and California Law, it is the policy of the Marin Municipal Water District to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require a copy of a public hearing notice, an agenda, and/or agenda packet in an appropriate alternative format, or if you require other accommodation, please contact Stephanie Eichner-Gross at (415) 945-1448, at least two days in advance of the meeting. Advance notification within this guideline will enable the district to make reasonable arrangements to ensure accessibility.

**INFORMATION PACKETS ARE AVAILABLE FOR REVIEW AT THE CIVIC CENTER LIBRARY, CORTE MADERA LIBRARY, FAIRFAX LIBRARY, MILL VALLEY LIBRARY, MMWD OFFICE, AND MMWD WEBSITE (MARINWATER.ORG)**

**OFFICERS** Larry Bragman, Jack Gibson, Cynthia Koehler, Armando Quintero, Larry Russell

*\*Anyone wishing to speak on an item other than those listed on this agenda will be recognized at this time. We ask any person wishing to be heard to come to the podium to address the board and state your name and address for the public record. A 3-minute limit is customary; however the committee chair may adjust the actual time allotted to accommodate the number of speakers.*



**MARIN MUNICIPAL  
WATER DISTRICT**

**ITEM No.** 1

**MEETING DATE:** January 2, 2019

**MMWD FINANCING CORPORATION**

**MEETING:** Board of Directors

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**STAFF REPORT**

**SUBJECT:** Minutes of Board Meeting

**SUBMITTED BY:** Charles Duggan Jr., Treasurer

**RECOMMENDED ACTION:** Approve the Minutes of January 2, 2018

**EXECUTIVE SUMMARY:** Minutes of the January 2, 2018 meeting are attached for approval.

<b>REVIEWED BY:</b> Treasurer	<input checked="" type="checkbox"/>	NA	<input type="checkbox"/>
General Counsel	<input type="checkbox"/>	NA	<input checked="" type="checkbox"/>
General Manager	<input checked="" type="checkbox"/>	NA	<input type="checkbox"/>

**ATTACHMENTS:**

1. Minutes

**THE BOARD OF DIRECTORS  
OF MARIN MUNICIPAL WATER DISTRICT  
MEETING AS THE MMWD FINANCING CORPORATION**

Minutes of the meeting of the Board of Directors of the MMWD Financing Corporation held on January 2, 2018.

Directors present: Larry Bragman, John C. Gibson, Cynthia Koehler, Armando Quintero and Larry Russell (Director Quintero participated by teleconference)

Directors absent: None

**CALL TO ORDER**

President Russell called the meeting to order at 7:45 p.m.

**ADOPT AGENDA**

On motion of Director Koehler, seconded by Director Bragman, the agenda was adopted as presented.

**PUBLIC EXPRESSION**

None.

**ITEM 1 MINUTES**

On motion of Director Bragman, seconded by Director Gibson, the Board approved the minutes for the January 3, 2017 meeting as presented by the following roll call vote:

Ayes: Directors Bragman, Gibson, Koehler, Quintero and Russell  
Noes: None  
Absent: None  
Abstain: None

**ITEM 2            ELECTION OF OFFICERS**

Charlie Duggan, Treasurer, presented the staff report indicating, in accordance with the bylaws of the Corporation: the acting President of the Board of Directors of the District shall be the President of the Corporation; the acting Vice President of the Board of Directors of the District shall be the Vice President of the Corporation; the acting General Manager of the District shall be the Executive Director of the Corporation; the acting Administrative Services Division Manager of the District shall be the Treasurer of the Corporation and the acting Secretary of the District shall be the Secretary of the Corporation.

**ITEM 3            FINANCIAL UPDATE**

Charlie Duggan, Treasurer, presented the staff report and noted there were no financial activities during the 2017 calendar year.

**ADJOURNMENT**

There being no further business, the meeting of January 2, 2018 was adjourned at 7:48 p.m.

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Secretary



**STAFF REPORT**

**SUBJECT:** Marin Municipal Water District Financing Corporation Officers

**SUBMITTED BY:** Charles Duggan Jr., ASD Manager/Treasurer

**RECOMMENDED ACTION:** Information Only.

**EXECUTIVE SUMMARY:** Identify Marin Municipal Water District Financing Corporation Officers.

**BACKGROUND:** There is no requirement to hold an annual election of officers for the MMWD Financing Corporation (Corporation). This item is solely to recognize and inform the public and the Board of Directors regarding officers of the Corporation in accordance with the Corporation’s Bylaws.

Article IV, Section 4.02 – Election, of the Bylaws of MMWD Financing Corporation states:

“The acting President of the Board of Directors of the District shall be the President of the Corporation. The acting Vice President of the Board of Directors of the District shall be the Vice President of the Corporation. The acting General Manager of the District shall be the Executive Director of the Corporation. The acting Administrative Services Division Manager of the District shall be the Treasurer of the Corporation. The acting Secretary of the District shall be the Secretary of the Corporation.”

<b>REVIEWED BY:</b>	ASD Manager/Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NA	<input type="checkbox"/>
	General Counsel	<input type="checkbox"/>	<input type="checkbox"/>	NA	<input type="checkbox"/>
	General Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NA	<input type="checkbox"/>

**ATTACHMENTS:**

1. None.



**MARIN MUNICIPAL  
WATER DISTRICT**

**MMWD FINANCING CORPORATION**

**ITEM 3**

**MEETING DATE:** January 2, 2019

**MEETING:** Board of Directors

**STAFF REPORT**

**SUBJECT:** Marin Municipal Water District Financing Corporation Financial Update

**SUBMITTED BY:** Charles Duggan Jr., Administrative Services Div. Manager/Treasurer

**RECOMMENDED ACTION:** Accept report as presented.

**EXECUTIVE SUMMARY:**

Financial update calendar year 2018.

**BACKGROUND:**

There were no financial activities during the calendar year 2018.

<b>REVIEWED BY:</b>	ASD Manager/Treasurer	<input checked="" type="checkbox"/>	NA	<input type="checkbox"/>
	General Counsel	<input type="checkbox"/>	NA	<input checked="" type="checkbox"/>
	General Manager	<input checked="" type="checkbox"/>	NA	<input type="checkbox"/>

**ATTACHMENTS:**

1. None.