



# MARIN WATER

## Engineering Technician Supervisor

### *Development Services*

*Salary range: \$8,903 - \$10,900 per month*

### Join the Marin Water team

#### Who we are

Marin Water delivers clean water to more than 190,000 people in central and southern Marin County and manages more than 18,000 acres of land on the Mount Tamalpais Watershed, where most of our local water is sourced. As California's first municipal water district, chartered in 1912, our proud history of service is upheld by our dedicated staff of nearly 250 employees across 25 departments. We are committed to our core values of health and safety, stewardship, innovation, efficiency and responsiveness, accountability, respect, listening and learning, and working together to anticipate the challenges ahead and achieve our mission.

Explore a meaningful career with Marin Water and join us in our mission to manage the lands, water, and facilities in our trust to provide reliable, high-quality water and adapt and sustain these precious resources for the future.

#### The community we serve

Marin County is a special place known for its striking natural beauty, an active and engaged community, characteristic towns, farm fresh food, thriving arts and outstanding schools. Nestled on a peninsula in the northwest corner of the San Francisco Bay Area, Marin is easily accessible by bike, car, bus, train and ferry. Mount Tamalpais, home to our primary source of water, stands at the center of Marin and is treasured by our community.

## The team

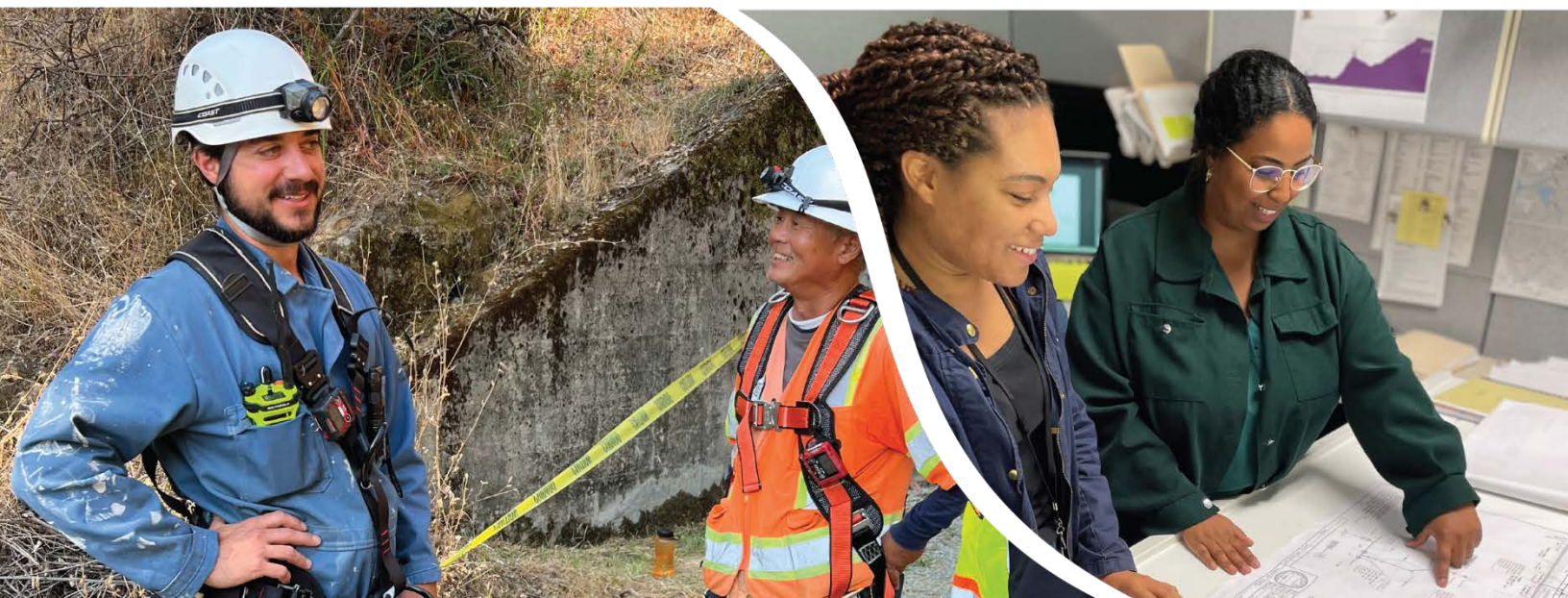
The Engineering Support and Development Services team manages requests for new services, hydrants, service upgrades, and pipeline extension agreements. The records group within this department supports the capital program and maintenance group with updating record “as-builts” and performing mark and locates for compliance with Underground Service Alerts. Lastly, this group manages the District’s real estate interests including management of leases, easements, deeds, titles, right-of-ways, and encroachment permits.

## The role

The Engineering Technician Supervisor—Development Services combines supervision and coordination of a specific work unit within the Development Services department with individual responsibility for handling the more difficult and complex work assignments. Incumbents are expected to handle the planning and scheduling of workload, and prepare written performance evaluations. In addition, they may prepare and monitor a budget for the work unit and performs related work as required.

## The ideal candidate

- Will have knowledge in principles and concepts employed in a wide variety of difficult and complex sub professional field and office engineering work.
- Will have an ability to effectively supervise and train others.
- Will be able to interpret, apply, and explain District policies and procedures to a variety of persons, including the general public, contractors, other District staff, and representatives of other public agencies.
- Will have an ability to establish and maintain positive working relationships with coworkers, other District employees, and the public using principles of good customer service.
- Will have a working knowledge or the ability to learn principles and concepts of real property including leases and license agreements.
- Will have a knowledge of hardware and software technology used in providing technical engineering services, principles of cost estimation, as well as construction practices and materials.



## Typical Duties

- Plans, assigns, supervises, and reviews the work of a sub professional engineering staff engaged in the full range of new business activities including representing the District to a wide variety of agencies and the public requesting annexation of territory, extension, relocation, or abandonment of water supply and distribution facilities, and installation of public and private fire protection facilities.
- Receives and processes pipeline extension applications and prepares agreements.
- Under the direction of a P.E., designs required facilities including hydrants, fire lines, and services, and assists with the design of pipeline extensions and relocations.
- Prepares cost estimates and correspondence for pipeline extensions and fire hydrant/fire line and service installations.
- Presents pipeline extension projects and variance requests to the Board of Directors for consideration.
- Processes variances to District code involving the facility requirements to provide new service.
- Engages in extensive interaction with the public and local planning agencies, and serves as a point of contact for local fire agencies.
- Conducts cross divisional staff discussions on potential new development projects.
- Annually reviews service installation costs and proposes fee and charge revisions as necessary.
- Evaluates operations and activities related to new service and other section activities; recommends improvements and modifications and develops policies and procedures as appropriate.
- Enforces District hydrant meter, water theft and unauthorized use policies.

## Qualifications

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

- Graduation from an accredited college with an associate degree and coursework in any of the following areas: drafting, engineering studies, engineering technology, construction management, water distribution, plumbing and pipe fitting, geographic information systems, or other closely related field; and,
- Four years of increasingly responsible sub professional engineering, drafting, or construction experience, or other related field, at least two of which must have included planning and scheduling the work of others in a supervisory or lead role.

OR

- Completion of the twelfth grade or its equivalent; and,
- Five years of increasingly responsible sub professional engineering, drafting, or construction experience, or other related field, at least two of which must have included planning and scheduling the work of others in a supervisory or lead role.



## Comprehensive benefits package

This position is represented by Service Employees International Union (SEIU). Please review the [SEIU Employee Benefits Summary](#) for more details. Key benefits package highlights include:

- Health Insurance: Marin Water contracts with CalPERS health care, which makes available a variety of medical plans.
- Dental Insurance: Dental insurance is available to employees and their families after three months of service through the Delta Dental Plan of California.
- Vacation: 11 –25 days annually based on years of service.
- Holidays: Marin Water grants 12 paid, set holidays each year and 1 or 2 paid floating holiday are granted dependent on hire date.
- Sick Leave: Employees accrue 15 days per year and may accumulate paid sick leave with no limit, to be used for illness or other approved absences.
- Retirement Plan: Marin Water is a member of the California Public Employees Retirement System (CalPERS). The program is mandatory for all full-time employees (Classic: 2.7% @ 55, PEPR: 2% @ 62).
- Deferred Compensation: All employees are eligible to participate in the 457(b) deferred compensation plan pursuant to the “Deferred Compensation Plan” approved by the District Board of Directors on May 22, 1985 consistent with current IRS regulations and requirements.
- Tuition Reimbursement: up to \$3,500 annually.

## Compensation

Monthly salary range: \$8,903 - \$10,900

## To apply

Based on the information provided in the application, the best-qualified applicants will be invited for further examination. Depending upon the number of applications received, the examination may consist of an application screening, oral interview, or any combination. This position requires a background check, and a medical exam prior to appointment.

Candidates must submit an online application via [governmentjobs.com/careers/marinwater](https://governmentjobs.com/careers/marinwater). Applications will be accepted on a continuous basis until a sufficient number of qualified applications have been received. **The deadline for the first review of applications is on Sunday, July 21, 2024 at 5:00 PM.**

Applicants are encouraged to apply promptly as this recruitment may close at any time without notice. If you feel you will need a reasonable accommodation for any portion of the testing/interview process, please contact Human Resources at (415) 945-1434 at least one week prior to the application deadline or examination date.

[Apply now](#)